

MINUTES OF BOARD MEETING
Manitowoc Board of Education
December 10, 2019

A regular meeting of the Board of Education was called to order by Board President Dave Longmeyer at 7:03 p.m. Members present were: Ms. Meredith Sauer, Ms. Elizabeth Williams, Mr. Dave Nickels, Ms. Catherine Shallue, Mr. Richard Nitsch, Ms. Lisa Johnston and Mr. Dave Longmeyer. Also present were Superintendent Mark Holzman and Board Secretary Laurie Braun.

The meeting began with the Pledge of Allegiance. Board members logged in to BoardBook.

A motion was made by Richard Nitsch, seconded by Catherine Shallue, and unanimously carried (7-0), to approve the minutes of the November 26, 2019, Special Board Meeting.

Board President Dave Longmeyer acknowledged no Board communications were received.

The School Showcase featuring Riverview Learning Center will be rescheduled to a later date to be determined.

No public input was requested to be shared at this meeting.

Chairperson Catherine Shallue reported on the December 6, 2019 Buildings and Grounds Committee Meeting. Buildings and Grounds Director Chris Dupré updated the committee on the .5 FTE custodial position that was previously accounted for with the elimination of 1.5 FTE due to grade alignment. Mr. Dupré also reviewed some of the custodial duties at the buildings. The Committee also viewed a short PowerPoint presentation on School District Safety to help clarify what is included in the many areas of school safety and who is involved. The last topic of discussion at the meeting was the budget process of the Buildings and Grounds Department. Mr. Dupré explained how the Buildings and Grounds budget is approximately \$1.7 million. This budget accounts for custodial and maintenance supplies, building supplies, utilities, building repairs, and specific building project requests. Motion was made by Elizabeth Williams, seconded by Lisa Johnston, and unanimously carried (7-0) to approve the minutes of the December 6, 2019 Buildings and Grounds Committee meeting.

The payment of vouchers was presented by Director of Business Services Shawn Alfred. A motion was made by Catherine Shallue, seconded by Elizabeth Williams, and unanimously carried (7-0), to approve Bill List 11-1-19 through 11-30-19, district operating expenses in the amount of \$3,407,159.33 and district payroll in the amount of \$2,067,657.28 for a total of \$5,474,816.61. Mr. Alfred explained we are just shy of being half way through our fiscal year. The Equalization Aid payment for the district was received on December 2, 2019. This payment will be noted when the December financial statement is presented next month. Board members had the opportunity to ask questions regarding the bill list and monthly financial report. Mr. Alfred addressed questions regarding where the district currently stands financially with insurance claims, reporting the district is approximately \$300,000 over-funded. He also

addressed the question of catastrophic loss for district insurance stating the district does have a stop loss provision that would reimburse the district in the event of a situation like this. The Financial Report for month ending November 30, 2019 was accepted as presented to the Board.

Director of Human Resources Joyce Greenwood-Aerts presented the Personnel Report consisting of one (1) resignation, one (1) retirement and extra-curricular stipends. On motion by Meredith Sauer, seconded by Richard Nitsch, the Board unanimously approved (7-0), the Personnel Report and Addendum as presented. Board member Meredith Sauer questioned the status of non-athletic extra-curricular activities available to middle school students. Director Greenwood-Aerts explained several activities at both schools are taking place and the Middle School Co-Curricular Coordinators continue to work with staff and students to promote potential opportunities. Ms. Greenwood-Aerts also communicated that we will continue to monitor the number of activities available to students.

Superintendent Holzman acknowledged the Superintendent and Director's Report. Board members were given the opportunity to ask questions and share comments regarding the report. Board Vice-President Dave Nickels suggested the topic of behavior be an agenda item at a future board meeting. Mr. Nickel's suggestion was noted.

Superintendent Holzman gave a District Activity Update. Mr Holzman once again thanked board members for their time and dedication they give to our district. In appreciation, Board members received a student made wreath from Ms. Mulhaney's class. Mr. Holzman again acknowledged the schedule for the Winter Holiday Concerts throughout the district and encouraged all to attend if they are able. Superintendent Holzman also communicated the great things students and staff are taking part in, especially during this holiday Season. Bell ringing, adopting families, fundraising for other members within our community just to name a few. We continue to be proud of our staff and students for the many meaningful and positive things happening within our district. Mr. Holzman also noted the District Office will be open during the Christmas break, with staff and students returning to school on January 2, 2020.

On motions brought forward from the November 12, 2019 Board Meeting, Policy 7300- Disposition of Real Property, Policy 7310-Disposition of Personal Property and Policy 7455- Accounting System for Fixed Assets were unanimously (7-0) approved for the second and final read.

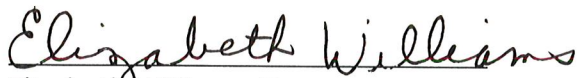
The Curriculum Committee requested additional information be provided regarding the Transition Incentive Grant Funding at the 11-12-19 meeting. This information was provided at the at the 12-10-19 Curriculum Committee meeting. On motion from committee, the Transition Incentive Grant Funding was unanimously (7-0) accepted as presented.

Board President Dave Longmeyer reminded Board members that the deadline for Non-Candidacy paperwork is December 27, 2019 at 5:00 p.m. Incumbent members and any new candidates who wish to be on the ballot for the 2020 Spring Election must have their Declaration of Candidacy paperwork submitted to the District Office no later than 5:00 p.m. Tuesday, January 7, 2020.

Future Meeting Dates; the Curriculum Committee will meet January 14, 2019. At this time there are no committee meetings scheduled during the month of December.

On motion by Catherine Shallue, seconded by Elizabeth Williams, and unanimously carried (7-0), the meeting adjourned at 7:28 p.m.

Respectfully submitted,
Laurie Braun, Secretary

A handwritten signature in cursive script that reads "Elizabeth Williams".

Elizabeth Williams, Treasurer

Dave Longmeyer, Board President